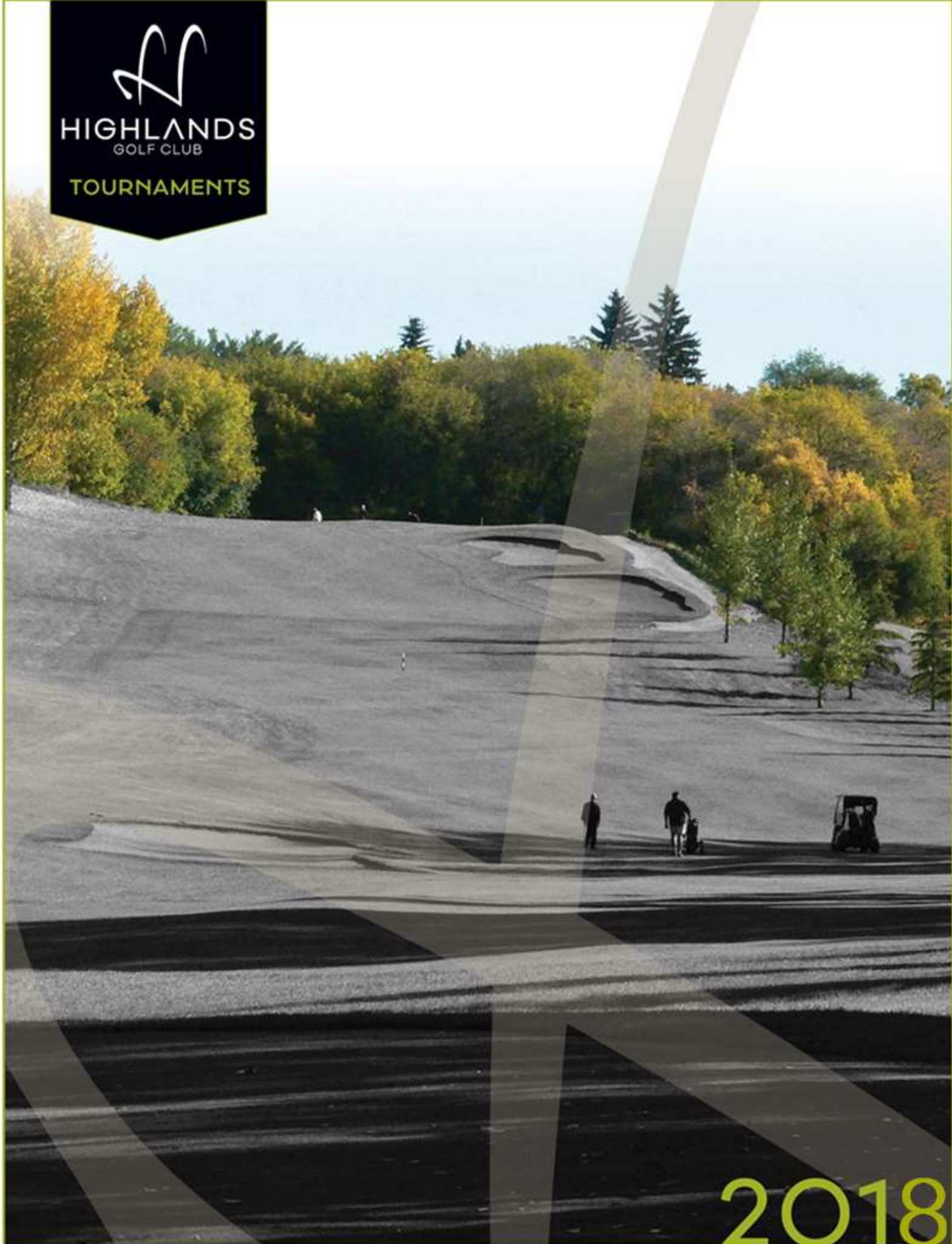




HIGHLANDS  
GOLF CLUB

TOURNAMENTS



2018



# TABLE OF CONTENTS

Welcome to the Highlands Golf Club.....	3
Highlands Tournament Booking Policies at a Glance.....	4
Tournament Amenities at Highlands.....	5
Power Carts.....	5
Code of Conduct .....	6
Dress Code.....	6
Inclement Weather .....	7
Tournament Pricing.....	8
Breakfast Menu (morning tournaments).....	9
Lunch Menu (afternoon tournaments).....	10
Buffet Menu.....	11
Buffet Entrée Options.....	12
Highlands Scorecard.....	13
Tournament Add-Ons .....	14
2018 Highlands Golf Club Tournament Terms and Conditions.....	15



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# WELCOME TO THE HIGHLANDS GOLF CLUB!

Thank you for considering Highlands Golf Club as the host venue for your event! Please find our 2018 Tournament Information Package attached, which includes everything you need to know about how we bring competition and camaraderie together on and off the green.

We look forward to working with you to create an unforgettable event for your guests, with the stunning beauty of Edmonton's own backyard at the forefront. With breathtaking scenery, a sophisticated course, and a welcoming atmosphere on our side, we're confident your guests will receive service at the highest standard of excellence, from the first tee to their final goodbye.

We appreciate the opportunity to assist you with your event in 2018 and will be glad to support your business in the future as you discover the glory of the game at the Highlands Golf Club.

We can't wait to get started!

Yours truly,

Landon Hargreaves  
*General Manager*

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HIGHLANDS  
GOLF CLUB

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## HIGHLANDS TOURNAMENT BOOKING POLICIES

### *ATA GLANCE*

- Highlands Golf Club allows 18 hole tournaments to be booked Monday-Thursday. Date availability is determined by the General Manager.
- All major tournaments (over 120 players) will be shotgun starts at 8:00am or 1:30pm.
- All shotgun starts must have at least 120 players. Events with fewer than 120 participants will be billed the 120 player minimum.
- A \$1,500 non-refundable deposit is required to secure a tournament date.



## TOURNAMENT AMENITIES AT HIGHLANDS

### Additional Items:

Add-ons such as BBQ's, tents, umbrellas, etc. can be requested but may be subject to additional charges and/or availability. These must be confirmed a minimum two weeks prior to the event.

- Bag drop along with preprinted bag tags at our upper parking lot
- Placement of bags on staged carts for the shotgun start
- Dispersal of event signage to the appropriate holes on the course
- Collection of markers for hole competitions (i.e. Long Drive, Closest to the Pin)
- Player scorecards
- Tables and chairs for sponsor holes as requested (along with ice as necessary)

### Power Cart Prices:

Additional power carts must be requested at least two weeks prior to the event to ensure availability. Prices do not include GST.

**2 PASSENGER  
VOLUNTEER  
POWER CARTS  
RENT FOR \$60**

**4 PASSENGER  
VOLUNTEER  
POWER CARTS  
RENT FOR \$90**

- Highlands has 52 electric Club Car power carts with state of the art GPS monitors. Additional rental carts are brought in for full tournaments. Power carts are mandatory for all tournament play (included in the price/player)
- Volunteer carts are available – it is the tournament's responsibility to secure necessary transport for volunteers around the facility during the event
- The tournament organizer assumes ALL responsibility for any damage to any carts used during the tournament by participants or volunteers as well as any damage to the property or grounds. Any damage to carts will be billed to the tournament.

## POWER CARTS



## CODE OF CONDUCT

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### PACE OF PLAY:

The maximum pace of play for tournaments is as follows:

### SHOTGUNS

5 HOURS

### TEE TIMES

4 HOURS &  
30 MINUTES

- All shotgun tournaments are required to maintain a pace of play of five hours or less for 18 holes. No group will be permitted to go past the 1<sup>st</sup> tee after five hours and thirty minutes from the shotgun start time. Tee time tournaments are required to maintain a maximum pace of play of four and a half hours. Once four and a half hours is reached, the Highlands Golf Club retains the right to ask all tournament players to finish the hole they are currently on and leave the golf course.
- Cell phones must remain on "vibrate" or "silent" while on the course or in the clubhouse.
- Highlands is soft spike shoes only facility.

## DRESS CODE

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**NOTE:** Denim pants may be worn in all areas of the clubhouse but are not permitted on the golf course.

Guests are expected to maintain an acceptable standard of dress at all times on the golf course and in the clubhouse.

### PERMITTED DRESS:

- Men: Tailored slacks or shorts. Women: Tailored slacks, skirts, dresses or shorts. Tailored blouses or golf shirts

### PROHIBITED DRESS:

- Denim pants on the golf course (jeans), tee shirts, tank tops, halter tops, spaghetti straps, tops with objectionable print or cartoon caricatures, cut-offs.
- Athletic jerseys, gymnasium-style/athletic work-out clothing (including, but not limited to, gym/jogging shorts, sweatpants/shorts, track suits, spandex shorts/tights/suits, cycling clothing).

Tournament Hosts are responsible for communicating dress code information to their participants. The Highlands Golf Club staff will enforce the dress code at the Club. No exceptions.

## INCLEMENT WEATHER

- All tournaments will start at the scheduled time unless the course is deemed unplayable by the Highlands staff.
- The tournament will be delayed if possible and only rescheduled to an alternate date if necessary.
- Wind, rain, or cool/cold weather are not valid reasons for the cancellation or rescheduling of a tournament.
- A tournament may be delayed or cancelled during play in the event of lightning, dangerously high winds, or other severe weather. Highlands Golf Club staff will determine when and if it is safe to resume play.





## TOURNAMENT PRICING

Tournament prices DO NOT include GST or 18% gratuity on all F&B related items.

### BASE PACKAGE

**\$145.00/PLAYER**

#### INCLUDES:

- Light Continental Breakfast OR Light Continental Lunch (pre-round)
- Choice of Base Buffet Menu (post-round)

*Other options are available for additional charges*

**NOTE:** The \$10/player Pro Shop credit is to be used at the tournament organizer's discretion. Some recommended uses include:

- Pro Shop gift certificates
- Hole competition prizes
- Subsidy towards golfer giveaway gift

### ALL TOURNAMENT PACKAGES I INCLUDE:

- Green fee
- Power cart
- \$10/player Pro Shop credit
- Bag drop along with preprinted bag tags at our upper parking lot
- Placement of bags on staged carts for the tournament start
- Dispersal of event signage to the appropriate holes on the course
- Collection of markers for hole competitions i.e. Long Drive, Closest to the Pin
- Player scorecards
- Tables and chairs for sponsor holes as requested (along with ice as necessary)
- On-course marshal







# BREAKFAST MENU

## MORNING TOURNAMENTS

All Food & Beverage prices are subject to 18% gratuity and 5% GST. Prices are per person and are subject to change.

<b>LIGHT CONTINENTAL BREAKFAST</b> <b>(INCLUDED IN MORNING TOURNAMENTS)</b>	<b>BASIC HOT BREAKFAST</b> <b>(ADD: \$6/PERSON)</b>	<b>FULL HOT BREAKFAST</b> <b>(ADD: \$9/PERSON)</b>
Freshly brewed coffee and tea	Freshly brewed coffee and tea	Freshly brewed coffee and tea
Assorted fruit juices	Assorted fruit juices	Assorted fruit juices
Assorted fresh baked pastries	Assorted fresh baked pastries	Assorted fresh baked pastries
Yogurt parfait with homemade granola	Yogurt parfait with homemade granola	Yogurt parfait with homemade granola
Assorted fresh fruit	Assorted fresh fruit	Assorted fresh fruit
	Hash browns	Hash browns
	Bacon and sausage	Bacon and sausage
	Scrambled eggs	Eggs benedict
		Pancakes or French toast

### OTHER OPTIONAL BREAKFAST ADD-ONS:

Omelet station	ADD: \$8/PERSON
Carved ham	ADD: \$10/PERSON
Mimosas	ADD: \$5/DRINK



# LUNCH MENU

## AFTERNOON TOURNAMENTS

All Food & Beverage prices are subject to 18% gratuity and 5% GST. Prices are per person and are subject to change.

### LIGHT CONTINENTAL LUNCH

(INCLUDED IN AFTERNOON TOURNAMENTS)

- Freshly brewed coffee and tea
- Lemonade and iced tea
- Assorted fresh baked pastries
- Assorted cookies and squares
- Assorted fresh fruit

### FULL LUNCH BUFFET

(ADD: \$9/PERSON)

- Freshly brewed coffee and tea
- Lemonade and iced tea
- Assorted fresh baked pastries
- Assorted cookies and squares
- Assorted fresh fruit
- Roasted salmon salad sandwich
- Tandoori chicken sandwich
- Roast beef sandwich
- Marinated vegetable sandwich
- Chef's choice salad





# BUFFET MENU

ALL PACKAGES  
INCLUDE:

- Choose of entrée
- Four Salads
- Choose of starch
- Sides
- Desserts

## BASE PACKAGE BUFFET

*All tournament packages include the following:*

### SALADS *(includes all salads)*

- Mixed Greens – cherry tomato, cucumber, crumbled feta, homemade vinaigrette
- Highlands Caesar – herb croutons, parmigiana-reggiano, garlic Caesar dressing
- Potato Salad – Applewood smoked bacon, herbs, scallions, fresh lemon and maple dijon aioli
- Chef’s Choice Salad – fresh, daily inspired salad

### STARCH *(includes choice of one starch)*

- Red-skin smashed potato served with chives and sour cream
- Baked potato served with sour cream and bacon
- Alberta wild rice and corn fricassee
- Baked macaroni and cheese
- SUSTITUTE** lobster macaroni and cheese – add \$3/person
- SUSTITUTE** scalloped potatoes – add \$3/person

### SIDES *(includes all sides)*

- Buns and butter
- Steamed vegetables
- Pickle tray

### DESSERTS *(includes all desserts)*

- Mousse cups
- Handcrafted mini desserts
- Lemon tarts
- Fresh baked cakes
- Fresh fruit filled pastries

## BUFFET ENTRÉE OPTIONS

All Food & Beverage prices are subject to 18% gratuity and 5% GST. Prices are per person and are subject to change.

### ENTRÉE OPTIONS

Base package includes choose of one of the following entrees:

- 1) Slow Roasted Beef  
*Served with artisan bun, mustard, condiments*
- 2) Deluxe Burger Bar  
*Choose any two: [Brandt Lake Wagyu](#) burger, spice rubbed chicken burger, salmon burger, chickpea and quinoa burger*  
*Choose any one: green peppercorn sauce, natural au jus, béarnaise sauce, Highland's signature steak sauce, Korean BBQ sauce*  
*Served with brioche buns, Canadian cheese, lettuce, tomato, pickles*

### ENTRÉE UPGRADES

Upgrade your entrée selection with one of the below substitutions:

- 1) Slow Roasted Korean BBQ Ribs  
*Glazed pork ribs served with chives and crispy onions*  
**ADD: \$6/PERSON**
- 2) BBQ 8 oz Alberta AA New York Steak  
**ADD: \$12/PERSON**
- 3) BBQ 10 oz Alberta AA Rib Eye Steak  
**ADD: \$18/PERSON**





# HIGHLANDS SCORECARD

HOLE	1	2	3	4	5	6	7	8	9	OUT	10	11	12	13	14	15	16	17	18	IN	TOTAL	HDCP	NET	
BLACK	430	505	144	288	380	395	235	530	361	3268	378	382	214	511	402	345	138	415	381	3166	6434			
WHITE	417	492	117	288	363	369	182	492	335	3125	349	356	197	491	390	323	132	408	365	3059	6066			
MEN'S PAR	4	5	3	4	4	4	3	5	4	36	4	4	3	5	4	4	3	4	4	4	35	71		
MEN'S HDCP	1	5	17	11	9	7	15	3	13		12	6	16	2	10	14	18	4	8					
WOMEN'S HDCP	5	1	17	13	11	7	15	3	9		8	14	16	2	6	12	18	4	10					
WOMEN'S PAR	4	5	3	4	4	4	4	5	4	37	4	4	3	5	4	4	3	5	4	36	73			
BLUE	371	438	96	226	346	317	250	436	311	2791	339	323	165	434	343	268	97	393	305	2667	5458			
WHITE	417	492	117	288	363	369	250	492	335	2915	349	356	197	491	390	323	132	408	365	2815	6134			
DATE:												ATTEST:											SCORER:	



## TOURNAMENT ADD-ONS

### GPS ADVERTISING

\$400

Your company logo or other tournament sponsor logos displayed on the power cart GPS screens while the tournament is in progress. This is available as a stand alone option or can be combined with one of our tournament scoring packages. Inquire for more information.

### TOURNAMENT SCORING

STARTING AT \$300

All tournaments include basic scoring. Allow our professional staff to take care of the score entry and display on our professional tournament scoring software! Customizable scorecards and leaderboards available with sponsor logos, text and pictures. This is available as a stand alone option or can be combined with one of our tournament scoring packages. Inquire for more information.

### LIVE SCORING

\$300

Tournament participants can enter scores on their phones and see live leaderboards throughout the round. This is available as a stand alone option or can be combined with one of our tournament scoring packages. Inquire for more information.

### BEAT THE PRO

\$FREE

There are various options to offer as added value to the golfers or as an extra source of revenue for your event and/or charity. You have the option of allowing the golfers a chance to double their money towards a pro shop gift certificate, or use it as a chance to offer a 50/50 on the golf course, with your event keeping 50% of the proceeds. This must be pre-booked a minimum of one month prior to your event.

### GOLF CLUB RENTALS

\$50/SET

Includes a full 14 piece set and two sleeves of golf balls

*Four men's right hand, one men's left hand and one ladies right hand set are available. Please ensure 14 days notice is given to allow us time to make the necessary arrangements.*



# 2018 HIGHLANDS GOLF CLUB TOURNAMENT TERMS AND CONDITIONS

A \$1,500 non-refundable deposit is required to secure a tournament date for the 2018 season. The deposit will be applied as a credit toward the final bill.

The minimum number of players for a shotgun (major) tournament is 120. In the case that fewer than 120 players participate, 120 players will be charged.

Any and all damage to power carts, buildings, facilities, or the golf course as a result of the event will be the sole responsibility of the organization/company hosting the tournament.

All tournaments will start at the scheduled time unless the course is deemed unplayable by the Highlands staff. Cool or cold weather, wind, or rain are not reasons for the cancellation or delay of a tournament.

All beverages, both alcoholic and non-alcoholic must be ordered and supplied by the Highlands Golf Club as per AGLC regulations. No outside alcohol is permitted. All alcohol orders must be submitted to the Highlands no later than 14 days prior to the tournament date and will be billed to the tournament at wholesale cost plus 15%.

All sponsored holes must be approved by the Highlands Golf Club seven days prior to the tournament.

The Highlands Golf Club reserves the right to refuse the sale of alcoholic beverages to anyone at their discretion and per AGLC laws and regulations.

Any and all leftover food and alcohol from the tournament and sponsor holes is not permitted to be removed from the property as per Alberta health and safety regulations.



5% GST and 18% gratuity will apply to all Food and Beverage purchases without exception.

The Club requires confirmation of the number of players/volunteers a minimum of 72 hours or three business days prior to the tournament.

The tournament organizer is responsible for the conduct of all participants.

Payment terms are Net 30. After this date, a 2% per month interest penalty will be added to all outstanding amounts.

Your signature below constitutes:

- 1) You acknowledge the maximum pace of play as outlined in the "Code of Conduct" section.
- 2) You acknowledge the payment terms as outlined above.
- 3) You agree to be charged for at least the minimum number of players specified below, even if you have fewer participants.
- 4) You have read and accept the above conditions and agree to abide by the "2018 Highlands Golf Club Tournament Terms and Conditions."

TOURNAMENT NAME: \_\_\_\_\_

TOURNAMENT DATE: \_\_\_\_\_

TOURNAMENT TIME: \_\_\_\_\_

MINIMUM # OF GUARANTEED PLAYERS: \_\_\_\_\_

ORGANIZER NAME: \_\_\_\_\_

ORGANIZER SIGNATURE: \_\_\_\_\_

DATE    MONTH:                      DAY:                      YEAR: \_\_\_\_\_